



Est. 1885

## OXFORD UNIVERSITY ICE HOCKEY CLUB

### CONSTITUTION

Last updated: 02 June 2009

#### 1 NAME

- (i) The Club is called the Oxford University Ice Hockey Club ('OUIHC'). This is a federal name which incorporates the following teams: the men's first team is known as The OUIHC Men's Blues, the men's second team as The OUIHC Men's Vikings and the women's first team is known as The OUIHC Women's Blues.

#### 2 AIMS

The aims of the Club are:

- (i) to represent Oxford University at the highest possible level in competing with the ice hockey teams of other universities and clubs in the UK and overseas.
- (ii) For the Blues teams to win their respective annual Varsity Matches.
- (iii) to support, develop, improve and promote the sport of ice hockey within the University of Oxford.
- (iv) to attain and maintain the highest possible "Blues" status for both the men's and women's Blues teams.
- (v) to foster good relations with Club alumni.

The income and property of the club shall be applied solely to these objectives.

#### 3 COMPLIANCE

- (i) The Club shall be administered in accordance with the regulations for University clubs which are published from time to time in the Proctors' and Assessor's Memorandum ("the Proctors' Memorandum"). At the time of the adoption of this Constitution the Club is designated by the Proctors as an **established** sport. The Club will also abide by the regulations of the relevant (Men's or Women's) Blues Committee of



the University's Sports Federation in relation to "Blues" status and issues surrounding the award of Blues and half-Blues.

- (ii) If there is a national governing body for the sport with which the Club is eligible to register, the Club shall effect and maintain such registration: purchase any insurance cover which the national body makes available, unless the Insurance Section of the University's Central Administration ("the Insurance Section") agrees to or prescribes other arrangements; and make every effort to comply with all safety procedures which the national body prescribes, or recommends as good practice.
- (iii) The Club shall ensure that all paid Club administrative and coaching appointments are ratified by the University's Sports Strategy Committee; that all coaches are registered with any relevant national governing body; and that all paid coaches are accredited by such body.
- (iv) The Club shall observe the Code of Conduct on Safety Matters which is set out in the Schedule to this Constitution, ensure compliance with the Code by the members of the Club, and follow an appropriate procedure for risk assessment. Both the Code of Conduct and the procedure for risk assessment must be acceptable to the Area Safety Officer (Sport) ("the Safety Officer"). If and for so long as the Club is responsible for organising an inter-college competition, the Code of Conduct shall include guidelines and appropriate risk assessments for that competition.
- (v) No member of the Club shall participate in any activity overseas organised by the Club, whether during term-time or vacation, unless the plans for such activity have been notified at least one calendar month in advance of the date of departure from the United Kingdom to the Director of Sport. Each member participating in such activities overseas shall observe any conditions imposed by the Proctors on the recommendation of the Director of Sport, e.g. relating to the deposit of contact addresses, fulfilment of health, safety and insurance requirements, and stipulation of coaches, trainers or Senior Members to accompany the trip.
- (vi) The Club may apply to Oxford University Computing Services ('OUCS') to use information technology ('IT') facilities in the name of the Club. Where relevant facilities are allocated by OUCS it is the responsibility of the Club:
  - (a) to designate a member of the Club entitled to a University e-mail account (as defined by OUCS rules) to act as its IT Officer, whose duties shall include liaising with OUCS about the use of facilities allocated and passing on to his or her successor in office all records relating to the use of the facilities allocated;



- (b) to designate one of its members (who may be, but need not necessarily be, the same as its IT Officer) or, exceptionally, a member of Congregation to act as its principal Webmaster, whose duties shall include maintaining an awareness of the University Guidelines for Web Information Providers, co-ordinating and regulating access to the web facilities use by the Club;
- (c) to comply with regulations and guidelines relating to the use of IT facilities published from time to time by OUCS;
- (d) to ensure that everyone responsible under (i)-(iii) is competent to deal with the requirements, where necessary undertaking training under the guidance of OUCS.

#### **4 MEMBERSHIP**

- (i) The members of the Club shall be those who are eligible and apply for membership of the Club, who are admitted to and maintained in membership by the Committee, and who have paid the relevant termly, annual or other subscription fees set by the Committee.
- (ii) Membership shall be offered to all student members of the University, and all persons whose names are on the University's Register of Visiting Students, who have been selected to train with or play for one of the OUIHC Men's teams (in the case of male students) or the OUIHC Women's Team (in the case of female students). A member shall continue to be eligible until he or she is given permission to supplicate for his or her degree, diploma or certificate, regardless of whether or not he or she continues to be liable to pay fees to the University.
- (iii) The Committee, as defined in paragraph 5 below, may also offer membership to any of the following applicants who have been selected to train with or play for one of the OUIHC Men's teams (in the case of male applicants) or the OUIHC Women's Team (in the case of female applicants).:-
  - (a) students registered to read for diplomas and certificates in the University;
  - (b) junior members of the University's Permanent Private Halls who are not matriculated into the University;
  - (c) student members of Ruskin College; Plater College; Ripon College, Cuddesdon; St Stephen's House and the Oxford Institute of Legal Practice;
  - (d) student members of Oxford Brookes University who are registered to read for degrees or other qualifications validated by the University of Oxford; and
  - (e) other persons not falling within paragraph 4 (ii) above or paragraphs 4 (iii) (a) to 4 (iii) (d) above, provided that such members shall not constitute more than one-fifth of the total membership.



- (iv) Only Club Members (and Club Alumni or Alumnae at the discretion of the Committee) may take part in Club training sessions, games, and any other Club activities.
- (v) In line with the Aims established in paragraph 2 above all male Club Members must give priority to the OUIHC Men's Blues over any other Club activity; all female Club Members must give priority to the OUIHC Women's Blues over any other Club activity.
- (vi) No Club Member who is part of one of the Blues Varsity Match squads may play in any non-Blues game against Cambridge University in the same year, with the exception of Goaltenders where deemed absolutely necessary by the Committee.
- (vii) The Committee, as defined in paragraph 5 below, reserves the right to refuse, suspend or terminate the membership of anyone based on majority vote within the Committee. The person concerned may appeal against such a decision to the Senior Member.

## **5 THE COMMITTEE**

- (i) The affairs of the Club shall be administered by a Committee consisting of not more than nine persons, which shall determine the subscriptions payable by the members of the Club, and have ultimate responsibility for the activities of the Club. Members of the University shall at all times make up the majority of the members of the Committee. The Committee shall have control of the funds and property of the Club, and of its administration.
- (ii) The Committee shall be made up of the President, the Treasurer, the Secretary, the Vice-Treasurer, the Vice-Secretary, the OUIHC Men's Blues Captain, the OUIHC Women's Blues Captain, the OUIHC Men's Vikings Captain and the Senior Member.
- (iii) The Committee shall have the power to make regulations and by-laws in order to implement the paragraphs of this Constitution, and to settle any disputed points not otherwise provided for in this Constitution.
- (iv) The quorum for a Committee meeting shall be five Committee Members present in person. When any financial business is to be transacted there must be present the Treasurer and the Vice-Treasurer, or a member or members of the Committee deputed by the Treasurer and/or Vice-Treasurer to represent his or her views at the Meeting. In the event of a tied Committee vote the President will have the casting vote. Minutes of



each Committee meeting shall be sent to Committee members within 48 hours of the close of the Meeting.

- (v) The Officers of the Club (together the “Office Holders”; their offices are referred to as “the Offices”) shall consist of:
- the President
  - the Treasurer
  - the Secretary
  - the Vice-Treasurer
  - the Vice-Secretary
  - the OUIHC Men’s Blues Captain
  - the OUIHC Women’s Blues Captain
  - the OUIHC Men’s Vikings Captain
  - the Senior Member
  - the Club Safety Officer
  - the Men’s Equipment Officer and the Women’s Equipment Officer, where elected
  - the Men’s Webmaster and the Women’s Webmaster, where elected, one of whom must be designated to be the IT Officer (the ‘Principal Webmaster’)
  - the Men’s Alumni Secretary and the Women’s Alumnae Secretary, where elected
  - the Outreach Officer, where elected
  - the Men’s Sponsorship Officer and the Women’s Sponsorship Officer, where elected
  - the Men’s Publicity Officer and the Women’s Publicity Officer, where elected
  - the Club Historian(s), where elected
  - the Cuppers Liaison officer, where elected
- (vi) All Officers must be Members of the Club whose eligibility stems from paragraph 4 above, with the exception of the Senior Member, who must be a member of the University Congregation, and the Club Historian(s) who may otherwise be Club Alumni or Alumnae.
- (vii) All Committee members (with the exception of the Senior Member and the OUIHC Men’s Vikings Captain) must be matriculated students in residence at the University or, with the approval of the Proctors, a member of the Congregation.
- (viii) The Committee Members shall be elected at the Annual General Meeting (the “AGM”) in accordance with paragraph 6 below.
- (ix) The Treasurer and Vice-Treasurer must both be members of a Blues team but must not be members of the same Blues team; they shall both carry out equivalent



functions. The Secretary and the Vice-Secretary must both be members of a Blues team but must not be members of the same Blues team; they shall both carry out equivalent functions.

- (x) The President shall:
  - (a) have the right to preside at all meetings of the members of the Club and at all meetings of the Committee. Should the President be absent, or decline to take the chair, he or she shall elect another member of the Committee to chair the meeting;
  - (b) ensure only Club members vote at General Meetings;
  - (c) represent the Club in discussions with the University authorities, where appropriate;
  - (d) oversee the conduct of the Committee and the Club, and ensure it is in line with the Club's established aims.
  - (e) Organise the OUIHC stall at fresher's fair.
  - (f) Approve coaching in conjunction with the relevant Team Captains.
  - (g) Organise the box duties schedule in conjunction with the three Team Captains.
- (xi) The Treasurer, with the assistance of the Vice-Treasurer, shall:
  - (a) keep proper records of the Club's financial transactions in accordance with current accepted accounting rules and practices;
  - (b) develop and implement control procedures to minimise the risk of financial exposure, such procedures to be reviewed regularly with the University's Internal Audit Section ("Internal Audit");
  - (c) ensure that bills are paid and cash is banked in accordance with the procedures developed under paragraph 5 (xi) (b) above;
  - (d) prepare an annual budget for the Club and regularly inform the Committee of progress against that budget;
  - (e) ensure that all statutory returns are made including VAT, income tax and corporation tax if appropriate;
  - (f) seek advice as necessary on tax matters from the University's Finance Division;
  - (g) develop and maintain a manual of written procedures for all aspects of the Treasurer's responsibility;
  - (h) make all records, procedures and accounts available on request to the Senior Member, the Proctor and Internal Audit;
  - (i) forward to the Proctors (through the Director of Sport) by the end of the second week of each Full Term in the Club's first year of operation (1 August to 31 July) a copy of the accounts for the preceding term (the format of which the Proctors may prescribe) signed by the Senior Member, for retention on the Proctors' files; and after the first year of operation forward a copy of the signed annual accounts to 31 July as soon as



- possible after the year end (and in any event no later than the 1 October following the year end); and
- (j) if the Club has a turnover in excess of £40,000 in the preceding year, or if owing to a change in the nature or scale of its activities, it may confidently be expected to have such a turnover in the current year, submit its accounts (the format of which the Proctors may prescribe) for independent professional inspection and report by a reporting accountant approved in advance by the Proctors. Accounts are to be ready for inspection within a month after the year end and the costs of the inspection and report shall be borne by the Club. If requested by the reporting accountant, the Club shall submit accounts and related material as a basis for a review of accounting procedures, the cost likewise to be borne by the Club.
  - (k) apply for and oversee the receipt of any University or Sports Federation Grants or supplementary Grants.
  - (l) encourage players to approach colleges for extra funding and in conjunction with the respective Team Captains write letters of recommendation where necessary.
  - (xii) The Treasurer or Vice-Treasurer who is a member of the Men's Blues shall:-
    - (a) collect all subscriptions and match fees (as established by the Committee) from the Men's Teams' Members;
    - (b) ensure that all Men's Teams' bills and invoices are paid and their cash is banked in accordance with the procedures developed under paragraph 5 (xi) (b) above;
    - (c) keep proper records of all Men's Teams' financial transactions in accordance with current accepted accounting rules and practices;
    - (d) prepare an annual budget for both Men's Teams' and regularly inform the Treasurer and the Men's Team Captains of progress against that budget;
    - (e) make all records, procedures and accounts available on request to the Treasurer and other Committee members.
  - (xiii) The Treasurer or Vice-Treasurer who is a member of the Women's Blues shall:-
    - (a) collect all subscriptions and match fees (as established by the Committee) from the Women's Team's Members;
    - (b) ensure that all Women's Team's bills and invoices are paid and their cash is banked in accordance with the procedures developed under paragraph 5 (xi) (b) above;
    - (c) keep proper records of the Women's Team's financial transactions in accordance with current accepted accounting rules and practices;
    - (d) prepare an annual budget for the Women's Team and regularly inform the Treasurer and the Women's Team Captain of progress against that budget;



- (e) make all records, procedures and accounts available on request to the Treasurer and other Committee members.
- (xiv) The Secretary, with the assistance of the Vice-Secretary, shall:-
  - (a) Be responsible for maintaining Club Membership records (in compliance with the Data Protection Act) which shall be available for inspection by the Proctors on request;
  - (b) give notice of meetings of the members and the Committee;
  - (c) draw up the agenda for and minutes of those meetings;
  - (d) notify the Proctors (through the Director of Sport) promptly following the appointment and resignation or removal of Office Holders and other members of the Committee;
  - (e) advise the Proctors promptly (through the Director of Sport) of any changes in this Constitution;
  - (f) provide the Insurance Section with full details of any insurance cover purchased from or through a national governing body pursuant to paragraph 3 (ii) above; and
  - (g) inform the Proctors if the Club ceases to operate, or is to be dissolved, and in doing so present a final statement of accounts (the format of which the Proctors may prescribe).
  - (h) shall be designated to be the IT Officer, and shall take responsibility for the operation and updating of a suitable club web-page displaying (at a minimum) current club contacts, the constitution, and the Code of Conduct on Safety Matters and procedure for risk assessment approved from time to time by the Safety Officer under paragraph 3 (iv) above. If elected, these responsibilities and duties shall be delegated to the Principal Webmaster, who shall be designated the IT officer, and who may be assisted by the other Webmaster.
  - (i) Organise Cuppers. If elected, this responsibility shall be delegated to the Cuppers Liaison Officer.
- (xv) The Secretary or Vice-Secretary who is a member of the Men's Blues shall:-
  - (a) have the ultimate responsibility for all correspondence and administrative matters in relation to the organising of matches for both of the Men's Teams;
  - (b) ensure all Men's Team's members have registered with the national governing body, should they be required to as part of the Club's registration with that body pursuant to paragraph 3 (ii) above.
  - (c) ensure all male Club members have completed the OUIHC Membership Registration Form, maintain a database of all male Member's details as entered on these forms, and ensure that these details are available to the Secretary and other Committee members on request.



- (d) arrange facilities for the Men's Teams' training and home games;
  - (e) arrange transport (and, where necessary, accommodation) for the Men's Teams' away games;
  - (f) ensure that referees are booked for the Men's Teams' home games;
  - (g) ensure that the Men's Teams' web pages are to the satisfaction of the Committee and in particular the respective Men's Team Captains. If elected, this duty shall be delegated to the Men's Webmaster.
  - (h) maintain a database of all ice hockey equipment in possession of the Men's Teams, and be responsible for the loan and return of said equipment. If elected, these duties shall be delegated to the Men's Equipment Officer.
- (xvi) The Secretary or Vice-Secretary who is a member of the Women's Blues shall:-
- (a) have the ultimate responsibility for all correspondence and administrative matters in relation to the organising of matches for the Women's Team;
  - (b) ensure all female Club members have registered with the national governing body, should they be required to as part of the Club's registration with that body pursuant to paragraph 3 (ii) above.
  - (c) ensure all female Club members have completed the OUIHC Membership Registration Form, maintain a database of all female Member's details as entered on these forms, and ensure that these details are available to the Secretary and other Committee members on request.
  - (d) arrange facilities for the Women's Team's training and home games;
  - (e) arrange transport (and, where necessary, accommodation) for the Women's Team's away games;
  - (f) ensure that referees are booked for the Women's Team's home games;
  - (g) ensure that the Women's Team's web pages are to the satisfaction of the Committee and in particular the Women's Team Captain. If elected, this duty shall be delegated to the Women's Webmaster.
  - (h) maintain a database of all ice hockey equipment in possession of the Women's Team, and be responsible for the loan and return of said equipment. If elected, these duties shall be delegated to the Women's Equipment Officer.
- (xvii) The Captain of each OUIHC Team shall:
- (a) be responsible for Team selection subject to the conditions established in paragraph 4 above;
  - (b) be responsible for Varsity Match Team selection in accordance with the rules and regulations of the respective Blues Committees at that time (with the exception of the



- Men's Viking's Captain, who shall be responsible for the annual Challenge Match team selection in accordance with any rules and regulations regarding that match);
- (c) organise coaching, in conjunction with the President, and ensure that coaches are qualified and registered as required by the Sports Federation and the national governing body;
  - (d) organise qualified drivers for Team vehicles as required;
  - (e) register Team trips, both domestic and international, with the Sports Federation as required;
  - (f) be responsible for the purchase and care of Team uniforms;
  - (g) be responsible for the maintenance and care of trophies held by the Team;
  - (h) ensure all players on their squad are registered with the Club and the national governing body.
  - (i) Ensure their Team fulfils its box duties according to the box duties schedule agreed with the President.
  - (j) be responsible for maintaining contact with Club Alumni/Alumnae, maintaining databases of Club Alumni/Alumnae and periodically informing Club Alumni/Alumnae of Club activities. If elected, these duties shall be delegated to the respective Alumni or Alumnae Officer.
- (xviii) The Senior Member shall:-
- (a) hear appeals for removal of membership under paragraph 4 (vii) above;
  - (b) following paragraph 5 (xi) (i) above, consider the accounts of the Club and sign them if he or she considers them to be in order;
  - (c) ensure that adequate advice and assistance is available to the Secretary and the Treasurer in the performance of their responsibilities under paragraphs 5 (xi) and 5 (xiv) above; and
  - (d) be available to represent and speak for the Club in the public forum, and before the Courts of the University and the University authorities.
- (xix) The Club Safety Officer shall be responsible for general Club safety as described in the Code of Conduct on Safety Matters.
- (xx) Where elected, the Outreach Officer shall be responsible for promoting charitable activities within the Club or in partnership with other charitable organisations.
- (xxi) Where elected, the Club Historian(s) shall be responsible for researching and documenting the history of the Club, and maintaining an archive of any Club memorabilia.



- (xxii) Each Office Holder must, on relinquishing his or her appointment, promptly hand to his or her successor in Office (or to another member of the Club nominated by the Committee) all official documents and records belonging to the Club, together with (on request from the Committee) any other property of the Club which may be in his or her possession; and must complete any requirements to transfer authority relating to control of the Club's bank accounts, building society accounts, or other financial affairs.
- (xxiii) The safety responsibilities of each Officer shall be described in the Code of Conduct on Safety Matters.
- (xxiv) Without derogating from its primary responsibility, the Committee may delegate its functions to finance and general purposes and other subcommittees which are made up exclusively of members of the Committee.

## **6 MEETINGS OF THE MEMBERS AND ELECTION OF OFFICERS**

- (i) There shall be an Annual General Meeting (the "AGM") for all the members of the Club in Trinity Full Term, convened by the Secretary on not less than fourteen days' notice.
- (ii) The AGM shall:
  - (a) receive the annual report of the Committee for the previous year and the annual accounts of the Club for the previous year, the report and accounts having been approved by the Committee;
  - (b) receive a report from the Committee on the Club's compliance with paragraph 3 above;
  - (c) elect Members of the Committee in accordance with paragraphs 6 (vii) to 6 (x) below;
  - (d) consider any motions of which due notice has been given, and any other relevant business.
- (iii) An Extraordinary General Meeting (an "EGM") may be called in any Full Term; by any Committee Member on not less than seven days' notice; or at the written request of no less than twelve Club members, stating the reason for which the meeting is to be called, and delivered to the Secretary not less than fourteen days before the date of the Meeting.
- (iv) Prior to all General Meetings notice of the agenda shall be sent out with the notice of the Meeting.



- (v) The quorum for a General Meeting shall be ten Club members present in person, of whom four must be members of the Committee. All General Meetings must be chaired by the President. Should the President be absent, or decline to take the chair, he or she shall elect another member of the Committee to chair the meeting. When any financial business is to be transacted there must be present the Treasurer and the Vice-Treasurer, or a member or members of the Committee deputed by the Treasurer and/or Vice-Treasurer to represent his or her views at the Meeting (provided that where it is a case of a deputy, the only financial business transacted shall be that which was set out in the agenda accompanying the notice of the Meeting).
- (vi) Only Club Members are entitled to vote in person or by proxy (according to paragraph 6 (xiii) below) at General Meetings.
- (vii) All appointments of the Committee Members (with the exception of the Team Captains) shall be made by majority vote, ignoring abstentions, at the AGM. Votes must be cast in person or by proxy according to paragraph 6 (xiii) below. All Committee Members shall be eligible for re-election. No individual may hold more than one Committee Office, nor may several individuals jointly hold any of the Committee Offices. The nominations for the Committee Members shall be contained in the notice of the Meeting; the procedure for nomination of candidates for the Committee Offices shall be as follows:
  - (a) the Committee must nominate a candidate for the Office of Senior Member;
  - (b) the OUIHC Men's Blues Captain must nominate one candidate from the Men's Blues for each of the Offices of Treasurer and Secretary;
  - (c) the OUIHC Women's Blues Captain must nominate one candidate from the Women's Blues for each of the Offices of Treasurer and Secretary;
  - (d) The outgoing President must nominate a candidate for the office of President
  - (e) any other nominations for President must be seconded by a Club member, must have the consent of the nominee, and must be received in writing by the Secretary not less than seven days before the date of the AGM.
- (viii) If at the AGM there are more than two candidates for the Office of President, and no candidate receives a simple majority at the first ballot, the candidate receiving the lowest number of votes cast will be eliminated. A new ballot will subsequently take place. This process will continue until one candidate obtains a simple majority of the votes cast, ignoring abstentions. In the event of candidates obtaining an equal number of votes the President shall have the casting vote.
- (ix) Out of the two candidates for the Office of Treasurer, the candidate who receives the simple majority of votes cast, ignoring abstentions, shall become the Treasurer, and



the candidate who receives the minority of votes cast, ignoring abstentions, shall become the Vice-Treasurer.

- (x) Out of the two candidates for the Office of Secretary, the candidate who receives the simple majority of votes cast, ignoring abstentions, shall become the Secretary, and the candidate who receives the minority of votes cast, ignoring abstentions, shall become the Vice-Secretary.
- (xi) The OUIHC Team Captains shall be elected by majority vote: in the case of election of the OUIHC Men's Blues Captain only those club members who are members of the OUIHC Men's Blues team squad (as determined by the outgoing Captain) may vote; in the case of election of the OUIHC Women's Blues Captain only those club members who are members of the OUIHC Women's Blues team squad (as determined by the outgoing Captain) may vote; in the case of election of the OUIHC Men's Vikings Captain only those club members who members of the OUIHC Men's Vikings team squad (as determined by the outgoing Captain) may vote. Such elections may therefore take place at a separate meeting of the Team concerned.
- (xii) Election of non-Committee Club Officers shall be made by majority vote of the Committee, where possible at the AGM, or in writing to the President.
- (xiii) Proxy votes must be made in writing to the President, and copied to a second Committee member, and must be received prior to the start of any meeting.
- (xiv) Successful candidates will take up their responsibilities immediately after the Meeting at which they are elected.
- (xv) If any Committee Office(s) remain(s) unfilled after the AGM, or become vacant during the year, the Committee shall have the power of filling the vacancy or vacancies up to the next AGM by co-optation.
- (xvi) No member of the Committee shall be removed from Office except by the approving votes of no less than two-thirds of those present at a General Meeting.

## **7 CLUB UNIFORM**

- (i) The Club Uniform shall be predominantly dark blue jerseys and socks.

## **8 INDEMNITY**



- (i) So far as may be permitted by law, every member of the Committee and every officer of the Club shall be entitled to be indemnified by the Club against all costs, charges, losses, expenses and liabilities incurred by him or her in the execution or discharge of his or her duties or the exercise of his or her powers, or otherwise properly in relation to or in connection with his or her duties. This indemnity extends to any liability incurred by him or her in defending any proceedings, civil or criminal, which relate to anything done or omitted or alleged to have been done or omitted by him or her as a member of the Committee or officer of the Club and in which judgement is given in his or her favour (or the proceedings are otherwise disposed of without any finding or admission of any material breach of duty on his or her part), or in which he or she is acquitted, or in connection with any application under any statute for relief from liability in respect of any such act or omission in which relief is granted to him or her by the Court.
- (ii) So far as may be permitted by law, the Club may purchase and maintain for any member of the Committee or Officer of the Club insurance cover against any liability which by virtue of any rule of law may attach to him or her in respect of any negligence, default, breach of duty or breach of trust of which he or she may be guilty in relation to the Club and against all costs, charges, losses and expenses and liabilities incurred by him or her and for which he or she is entitled to be indemnified by the Club by virtue of paragraph 8 (i) above.

## **9 CONSTITUTIONAL AMENDMENTS**

- (i) Notice of any amendments to this Constitution must be submitted to the Secretary fourteen days prior to a General Meeting and must be circulated with the notice of that Meeting.
- (ii) Any amendment to this Constitution must receive the approving vote of two-thirds of those present in person or by proxy (according to paragraph 6 (xiii) above) at a General Meeting.
- (iii) Once passed by the Meeting the amended constitution must be signed by the incoming Committee Officers and a signed copy lodged with the Sports Federation, the Proctors and with the President before the end of Full Term.
- (iv) This Constitution supersedes the provisions of any previous Constitution for the Oxford University Ice Hockey Club.



**10 DISSOLUTION**

- (i) The Club may be dissolved at any time by the approving votes of two-thirds of those present in person at a General Meeting. The Club may also be dissolved (without the need for any resolution of the members) by means of not less than thirty days notice from the Proctors to the Secretary of the Club if at any time the Club ceases to be registered with the Proctors.
- (ii) In the event of the Club being dissolved, its assets shall not be distributed amongst the members, but shall be paid to or at the direction of the University for use in support of ice hockey within the University.

**11 SCHEDULE**

- (i) Explanatory Notes
- (ii) Code of Conduct on Safety Matters
- (iii) Risk Assessment
- (iv) Membership Registration Form

**12 DECLARATION**

This Constitution has been reviewed and passed at the Annual General Meeting of the Club held on ..... and signed into force by the following Committee Officers:

..... President

..... Treasurer

..... Secretary



.....

Vice-Treasurer

.....

Vice-Secretary

.....

OUIHC Men's Blues Captain

.....

OUIHC Women's Blues Captain

.....

OUIHC Men's Vikings Captain

.....

Senior Member